

UKWF Members CTSi training meeting notes.

Graham advised that Ian has been driving this initiative with CTSi and has had a meeting with them recently. They are really interested in this training. UKWF is seeking to become the de facto experts on Legal Metrology with CTSi and by training trainees, who then work their way through the system this should enhance UKWF reputation within CTSi.

Ian advised It is an obligation for trainee weights and measures inspectors to gain experience in testing and verifying a range of weighing and measuring instruments and that currently there are issues with trainee inspectors gaining the relevant practical experience. Many UKWF members manufacture, import, supply and verify instruments that inspectors need to have experience on and UKWF were hoping to solve an issue with TSO's Legal Metrology knowledge.

The members taking part in the meeting were enthusiastic supporters of the proposition.

Proposal

UKWF Member Companies that wish to partake in this training scheme will commit to one or two days a year to allow several trainee inspectors to come to their premises "open days". During these open days, they will have one or two qualified engineers to chaperone and train the trainee inspector and have appropriate weighing instruments, weights and other paperwork available for the day.

The day will involve:

Morning Theory session

Would be in the "classroom" giving the opportunity to explain:

- Legal metrology theory applicable to your instruments
- The operation and competence of your business
- How your company undertakes initial verifications, re-qualifications and calibrations
- The procedures and paper-work that you use

Afternoon practical session

Enable the trainees to gain practical experience and guidance on the instruments available and to write a report for confirmation by their authorities

Members taking part in the scheme will need to provide lunch on the day and provide a contact point for trainees' questions

Queries discussed:

There was a query as to whether we could expand this training to include existing TSO's, which we may consider in the future, along with other organisations mentioned who may have an interest.

How many trainees can you accept on one of the training sessions

This would depend on the size of the business and the amount of equipment available. Each UKWF member who was taking part in this ongoing training scheme, would need to advise how many TSO trainees they could accommodate for each open day.

What costs would you expect to charge

Most people on the call advised that their company would see this scheme as beneficial to them and as a goodwill gesture would cover the costs of lunch and providing technical support without the need to charge delegates.

Would it be beneficial to have the technical officer present for these days?

The meeting concluded that it would be better to have UKWF TI present to present the bigger picture of the industry. There was also a discussion on making the training courses a consistent experience for all despite being held at separate sites. The core list of 25 instruments that the Trainee TSO's need to experience should be consistent. Members could also add value by offering other instruments that are not on the required list.

Booking System

It was originally suggested that the dates and locations of the open days our members are providing, be available to book through the CTSi website. However after some discussions it was decided it would be preferable to the UKWF in CTSi trainees had to book this through our website, as we would then retain ultimate control over the training initiative.

The booking system will explain what instruments would be available at the open days and how many delegates are able to book in.

Actions:

The UKWF would like commence this initiative in September 2023, when the new TSO trainees start.

Member companies wishing to take part should confirm their interest with UKWF Secretariat

Suggest 1 or 2 dates between 1st September 2023 and 31st August 2024

Confirm the number of trainees you can accommodate on these dates.

List the instruments available.